

Music Department Handbook 2019-2020



**Please return the Handbook Acknowledgement Sheet by
Friday, September 27, 2019**

(a donation of a box of tissues or bottle of hand sanitizer is greatly appreciated)

Welcome to the Yorkville School District #115 Music Program. Yorkville is proud of its music department and is pleased to have your family be part of its success. This handbook provides important information about our music program and expectations for our music families.

Learner Outcomes

Through participation in the Yorkville Music Program, students will:

- cultivate musicianship through the study, listening, and performance of high quality music.
- develop an awareness of and an ability to express beauty.
- pursue a high level of excellence for individual and ensemble performance.
- work with others towards common goals through cooperation, flexibility, and teamwork.

Expectations for Students

1. Arrive promptly for class prepared with your instrument, music, a pencil, and any assignments.
2. Demonstrate pride and respect for yourself, each other, our equipment, and our facilities.
 - Instruments, music, and folders must be put away in their assigned areas when not in use.
 - Lockers and classrooms should be kept clean of non-music related items.
 - No food, gum, or beverages will be allowed in rehearsal at any time.
3. Always strive for musical excellence with a positive attitude.
4. Create a family-like atmosphere throughout the music program.

What can parents do to help their child and the music program succeed?

1. Encourage your child to practice in order to maintain a high level of musicianship.
2. Set aside a designated practice space for your child that is free from distraction. Please ensure it has a music stand and a chair.
3. Ensure your child attends all music performances (including working out carpools if necessary).
4. Contact your child's music teacher if any issues arise.

What will music teachers do to help their students and the music program succeed?

1. Encourage students to progress to their fullest potential with a positive attitude.
2. Teach material in a clear method.
3. Maintain a safe, well-organized classroom.
4. Communicate with families and students as needed.

Instrument Storage and Maintenance

Instruments should be taken home after school on a daily basis and disassembled appropriately in their cases (mouthpieces removed from instruments, reeds off mouthpiece, bow hair loosened, cases latched, etc.). Students will be assigned an instrumental storage locker.

Students are expected to maintain their instruments with pride, including ordering supplies from music vendors when needed and completing repairs in a timely manner. Before sending in your instrument, consult your music teacher first who may be able to fix minor repairs.

Students renting school-owned instruments will pay a fee of \$33.00 per semester (Fall, Spring, Summer). Fees are collected by music teachers and will be used for maintenance on that instrument. All students assigned equipment shall return it annually in acceptable condition and students may be held responsible for the replacement cost of lost or damaged items.

Consequences

Failure to comply with classroom rules may result in any of the following consequences as determined by the music teacher:

- Verbal warning
- Detention or loss of recess
- Conference with student, guardians, and teacher
- Referral to School Office

Grading

Yorkville's grading scale is as follows:

A	Superior (90-100%)
B	Above Average (80-89%)
C	Average (70-79%)
D	Below Average (60-69%)
F	Failure (59% and below)
INC	Incomplete/Requires makeup of missed work

Performance Attendance

Attendance at all performances is required. The rewards of your hard work and effort cannot be fully understood or appreciated without the culmination of a performance. A complete list of Yorkville Music Department Events can be found at **www.yorkvillemusic.org**. Teachers will make every effort to keep you informed in the event of any changes throughout the year.

Every effort has been made to avoid conflicts with other school activities in regards to the music schedule. If a conflict arises, **notify the director as soon as possible so the conflict can be resolved**. If a conflict is unavoidable, the teacher may choose to excuse a student if they are given notice well before the event and the absence is not detrimental to the success of the performance.

In the event of an excused absence, a make-up assignment may be assigned. Examples of excused absences include student illness, family emergency, family death, and student scheduling conflict *with* preapproval from teacher. Work and vacation are not excused absences. All excused absences may be reviewed by the entirety of the Music Department faculty for validity and acceptance. Refer to your school's handbook for additional attendance policies and performance eligibility.

Performance Etiquette and Attire

Being a good audience member is very important to the success of a performance. This includes staying for the entirety of a performance. Infractions of concert etiquette will be handed at the discretion of your child's music teacher.

Student attire will be determined in advance of each performance by music directors. Students not wearing the appropriate attire may be prohibited from performing.

Supplementary Information for YMS Students Only

Additional Expectations for Students

- Students are not allowed in the music offices without permission.
- Practice rooms are designed for practicing only. Students are not allowed to use the practice rooms for any other purpose unless given permission by the teacher.

Music Trips, Tours, and Festivals

School rules apply to all students attending school sponsored trips, tours, and festivals. These opportunities are a privilege, not a right. Students who are consistently absent from class, rehearsals, and/or performances may be prohibited to participate on trips, tours, and festivals.

Students attending field trips, festivals, and contests are required to ride district provided transportation. Students who choose to return home by other means may only ride home with his/her parent or legal guardian. In this case, students must present a note to the music director prior to the trip.

A student unable to ride the bus to a music activity due to another school obligation must make transportation arrangements in advance with the school principal. A student failing to take the bus to a music activity and did not make prior travel arrangements with the school principal may be prohibited from performing.

Special Event Participation Fees

The Yorkville School District will pay the fees for those students who wish to participate in extra musical experiences (ie: NIB XII, Fox Valley Music Festival, IMEA District IX Festivals, IGSMA/IHSA Solo and Ensemble Contests). However, if a student breaks one of these commitments, the student's family will be responsible for reimbursing the district.

Conclusion

While making music can be demanding, it can also be fun and rewarding. Our goals and expectations are simple: the Yorkville Music Department will look and sound great. Every member and their actions reflect the entire program.

This handbook is meant to be a guide for Yorkville families. It is not possible to cover all of the situations that may arise this year, but this handbook should point us in the right direction. Students and parents can feel free to speak to their music teacher more in depth.

After reading this handbook, please sign the Handbook Acknowledgement Sheet and return it to your music teacher. Please keep the Handbook itself as a reference for your family. Thank you for your cooperation and continued support of the Yorkville Music Department.

YIS 5th Grade Band Important Music Dates

For a complete list of all Yorkville Music Department dates, please visit www.yorkvillemusic.org

November 14, 2019	5 th Grade YIS Band Progress Concert at 7:15PM at YIS Gym Arrive 6:40pm and go to YIS Band Room
January 9, 2020	5 th Grade Band Dress Rehearsal at 5:00-6:00 at GRES Gym Arrive 4:45pm at the Back Lunch/Recess Doors
January 15, 2020	5 th and 7 th Grade Winter Band Concert 6:00PM at YMS Gym Arrive 5:30pm at Door 19 and look for signs
March 10, 2020	5 th Grade Band Dress Rehearsal at 5:00-6:00 at GRES Arrive 4:45pm at the Back Lunch/Recess Doors
March 14, 2020	Fine Arts Festival Performance 8AM-4PM at YMS Performance Times to be Determined
May 4, 2020	5 th and 6 th Grade YIS Band and Orchestra Concert at 7PM at YMS Gym Arrive 6:15pm at Door 19 and go to YMS Gym

Music Families: Please make sure you:

- **record these dates on your family calendar and contact your child's music teacher as soon as possible with any conflicts.**
- sign up for **Remind 101** so you don't miss any band reminders and announcements. **Simply text "@yis5band" to the phone number "81010".**
- bookmark **www.yisbands.weebly.com** to easily find monthly lesson calendars, band announcements, pictures, recordings of concert music, and more!

YIS 5th Grade Band Materials Needed

- Instrument
- Essential Elements Book 1 for your child's instrument
- Music Stand (to stay at home for practice)
- 1-Inch, 3-Ring Binder
 - Preferably with a clear-view cover
- Pencil Pouch with Pencils
- Highlighter
- Instrument Accessories (only for your child's instrument)
 - Flute
 - Cleaning Swab
 - Cleaning/Tuning Rod
 - Oboe
 - Silk Cleaning Swab
 - Reed Case
 - 3-4 Medium Soft Emerald Reeds
 - Small bottle to soak reeds (medicine bottle will do)
 - Clarinet
 - Cleaning Swab
 - Reed Case
 - Rico Royal 2.5 Reeds for Clarinet
 - Van Doren 2.5 Reeds for Clarinet
 - Cork Grease
 - Thumb EZ Pad
 - Hite Premiere Mouthpiece
 - Trumpet
 - Valve Oil
 - Slide Grease
 - Polishing Cloth
 - Mouthpiece Brush
 - Cleaning Snake
 - Horn
 - Rotor Oil
 - Slide Grease
 - Polishing Cloth
 - Mouthpiece Brush
 - Cleaning Snake
 - Trombone
 - Superslick Slide Grease
 - Tuning Slide Grease
 - Polishing Cloth
 - Mouthpiece Brush
 - Cleaning Snake
 - Euphonium
 - Valve Oil
 - Slide Grease
 - Polishing Cloth
 - Mouthpiece Brush
 - Cleaning Snake
 - Percussion
 - Stick Bag
 - Vic Firth SD1 General Snare Drum Sticks
 - Mike Balter 13B Medium Yarn Head Mallets
 - Malletech OR39B, James Ross IP902, or Adams Stock Mallet with xylophone rental
 - Vic Firth M5 Medium Hard Rubber Mallets

YIS 5th Grade Band 2019-2020

Morning Rehearsal Dates

- This is a *tentative* list of dates for our morning 5th grade band practices
 - Dates subject to change – you will be notified if this happens
 - Make sure to **enroll** in our **REMIND** Text Service to receive last minute updates
 - **Text @yis5band to 81010** to enroll
- **Band runs 7:20-8:25am**
 - Students need to arrive between 7:10-7:15am
 - Students should be in their seats ready to play by 7:20am
 - Students should not arrive earlier than 7:05am
 - Doors will not be unlocked until 7:05am
 - Students enter through **Door 10** on the side of the school by the band room (back by the dumpsters – follow the bus lane)
 - If the doors are locked, please text via our REMIND app

October 2019

Thursday, October 17
Monday, October 21
Monday, October 28
Wednesday, October 30**

(not a mistake – this is our only Wednesday rehearsal all year)

November 2019

Friday, November 1
Tuesday, November 5
Thursday, November 7
Monday, November 11
Friday, November 15
Tuesday, November 19
Thursday, November 21
Monday, November 25

December 2019

Monday, December 2
Friday, December 6
Tuesday, December 10
Thursday, December 12
Monday, December 16

January 2020

Tuesday, January 7
Thursday, January 9
Monday, January 13
Tuesday, January 21
Thursday, January 23
Monday, January 27
Friday, January 31

February 2020

Tuesday, February 4
Thursday, February 6
Monday, February 10
Friday, February 14
Friday, February 21
Tuesday, February 25
Thursday, February 27

March 2020

Monday, March 2
Friday, March 6
Tuesday, March 10
Thursday, March 12
Monday, March 16
Friday, March 20
Tuesday, March 31

April 2020

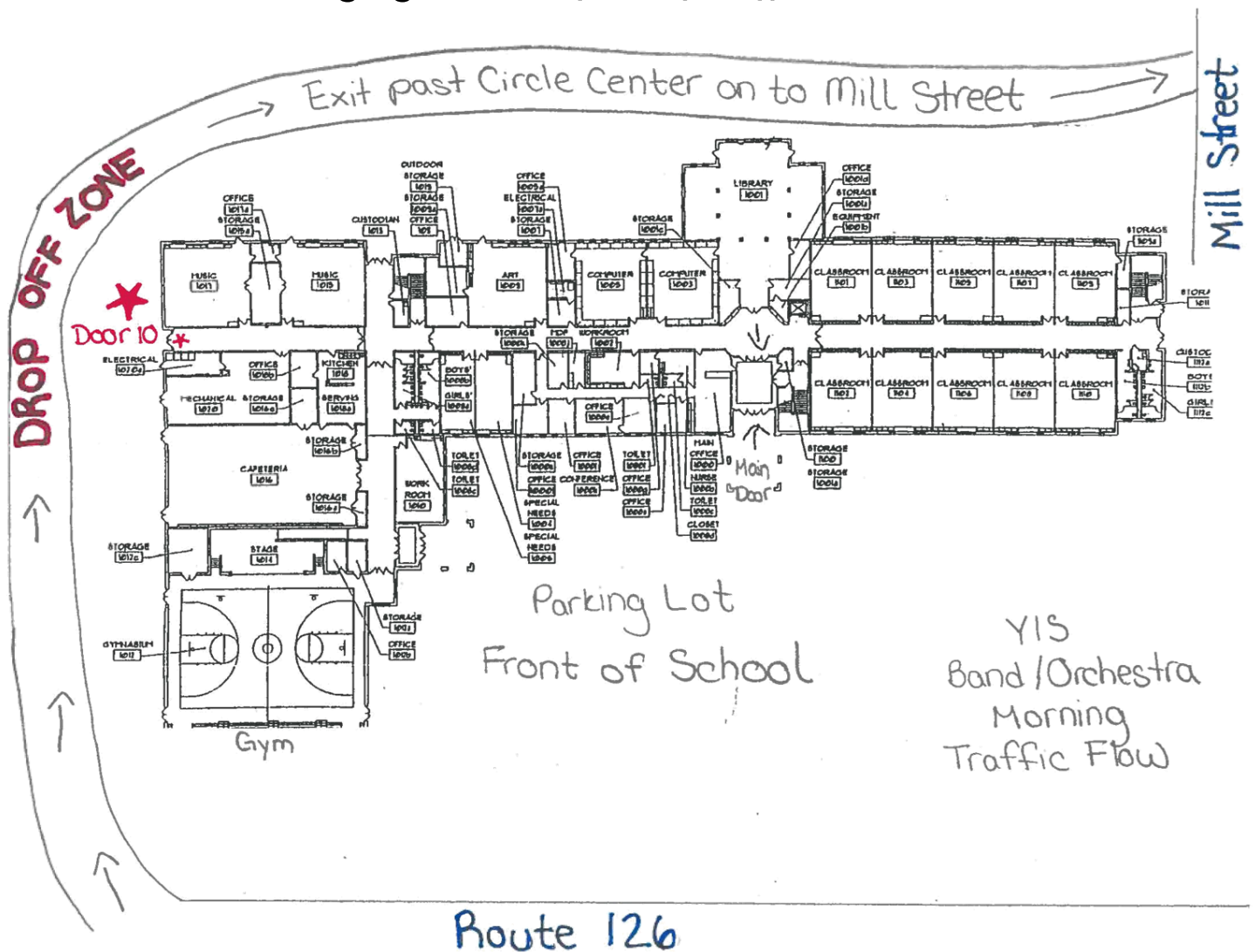
Thursday, April 2
Monday, April 6
Tuesday, April 14
Thursday, April 16
Monday, April 20
Friday, April 24
Tuesday, April 28
Thursday, April 30

May 2020

Monday, May 4
Friday, May 8
Tuesday, May 12
Thursday, May 14
Monday, May 18

7:20AM Band Drop-Off Procedure

- Enter the YIS Bus Lane off of Route 126
- Drive to the West side of the building watching for students
- Stop by the Green Dumpsters on the West side
- Drop off student(s)
- Student(s) Enter through Door 10
- Drive around the back of YIS slowly
- Exit past Circle Center Grade School on to Mill Street
- **Note** – please do not enter the bus lane from Mill Street. You will be driving against the flow of traffic.





Sign up for important updates from Mrs. Wood-Davis.

Get information for **Yorkville Intermediate School** right on your phone—not on handouts.

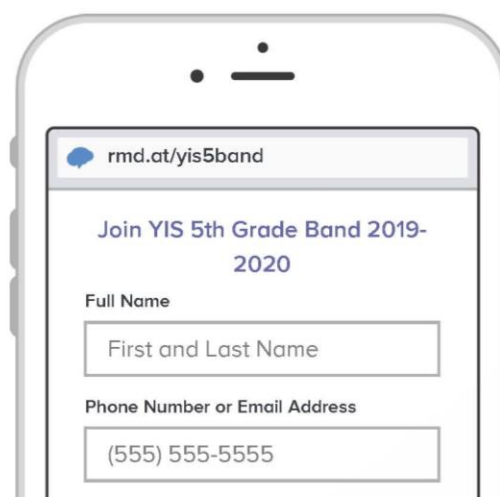
Pick a way to receive messages for **YIS 5th Grade Band 2019-2020**:

A If you have a smartphone, get push notifications.

On your iPhone or Android phone, open your web browser and go to the following link:

rmd.at/yis5band

Follow the instructions to sign up for Remind. You'll be prompted to download the mobile app.



B If you don't have a smartphone, get text notifications.

Text the message [@yis5band](#) to the number **81010**.

If you're having trouble with **81010**, try texting [@yis5band](#) to **(630) 426-6685**.

* Standard text message rates apply.



Don't have a mobile phone? Go to rmd.at/yis5band on a desktop computer to sign up for email notifications.

Handbook Acknowledgement Sheet

Return to your Music Teacher by Friday, September 27, 2019

We have read the information in the Music Department Handbook. We understand that these guidelines are here to provide parents and students with the expectations for participating in the Yorkville Music Program. **We have recorded the concert dates on a family calendar so that we may be available for these events.** We are aware that if a **conflict arises with a performance date, I will contact our music director as soon as possible** so that alternatives may be worked out. Also, by signing this sheet, we acknowledge that students may be video recorded or photographed during concerts and this media may be used for items such as school websites, local newspapers, and presentations.

Student Signature

Parent / Guardian Signature

Student Name _____

Student Email _____ Phone _____

Address: _____

Student Resides with:

First Name Last Name Relationship

Email _____ Phone _____

First Name Last Name Relationship

Email _____ Phone _____

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Please check this box if you would be interested in volunteering to help our music program

Lastly, please list any skills or occupations that you would be willing to share to help music program (ie: photography, carpentry, catering, advertising, graphic design, event planning, finance, spreadsheets, etc).

Email addresses will be used by music teachers and the Yorkville Music Boosters to communicate Music Department news. Please make sure your email account is set up to allow incoming messages from yorkvillestaff@y115.org. If you would like to opt out of Music Booster emails, check here.

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